

**CITY OF BAY CITY**  
**MINUTES • MARCH 14, 2023**

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Workshop**

**5:00 PM**

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**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

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Robert K. Nelson

**Councilman**

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Blayne Finlay

**Mayor Pro Tem**

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Jim Folse

**Councilman**

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Bradley Westmoreland

**Councilwoman**

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Becca Sitz

**Councilwoman**

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Floyce Brown

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

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**CALL TO ORDER**

The workshop was called to order by Mayor Robert K. Nelson at 5:05 pm.

**CERTIFICATION OF QUORUM**

A quorum was not present and no action to be taken at the meeting.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Jim Folse  
Councilwoman Becca Sitz

**ABSENT**

Councilwoman Floyce Brown  
Councilman Brad Westmoreland  
Councilman Blayne Finlay

Also in attendance was Shawna Burkhart, City Manager, Anne Marie Odefey, City Attorney, Barry Calhoun, Public Works Director, and Dan Olsen, with Garver.

**PUBLIC COMMENTS**

There were no public comments.

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL**

1. **Discuss an update on the Wastewater Treatment Plant rehabilitation project.**
2. **Discuss regarding WIFIA Funding Program for WWTP Improvement Project.**

Both items #1 and #2 were discussed together. Shawna Burkhart, City Manager, stated that they just received notice that the city was eligible for WIFIA funding. Ms. Burkhart added that we have downsized the current project but there is a need of WIFIA funding to complete improvements that will last 30 years. WIFIA funding has a 5 year deferred payment. Ms. Burkhart also stated that we need a discussion regarding funding and possibility of spreading out over the TIRZ, adding that that would require creating a development agreement to pay ourselves back.

Dan Olsen, Garver, discussed the efforts to extend the life with limited funding. In 2019, the city took a \$38 million loan application to provide a 30 year design life. The lowest bidder on the project last year was \$56 million. Mr. Olsen continued that we had to look a value engineering and scope which got the cost down to between \$50 and \$52 million, so they looked at highest priorities so that they can get the contractor started on the project.

Priorities are: Cottonwood lift station rehabilitation, Emergency Blower configuration, new electrical feed, sludge processing, rehabilitate clarifiers, new influent lift station, and reuse existing aeration basins and sludge storage. (fits in with TWBD funding)


Shawna Burkhart stated that Garver needs to know if we are going to embrace the WIFIA funding of \$10 million and LEM Construction needs to know what direction and plan they are going with.

Mr. Osen added that the improvements that did not make the cut are: RAS/WAS pump station, aeration basins, new blowers, rehabilitation of chlorine contact basin, disinfection safety improvements, and screenings.

**ADJOURNMENT**

The workshop adjourned at 5:46 pm.

**PASSED AND APPROVED**, this 28th day of March 2023.

  
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ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

  
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JEANNA THOMPSON  
CITY SECRETARY

